

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: November 10, 2021

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The Board of Trustees of Thorn Township convened in regular session from 5:00 P.M. to 6:25 P.M. in the Township Hall. Trustee Coleman called the meeting to order with the following members and visitors present:

Members:

Billie Dearlove	Present	Robert Coleman	Present
Richard Wilson	Present	David Lyle	Present

Visitors: Lisa Sharp, Luann Cooperrider, Richie Boring, Susan Bowersock, Rhonda Stevens, Paul White, Jason Foltz, Todd Howard, Jenny LaRue, Brad Blaine, Todd Brune.

Fiscal Officer Report:

- Approval of September 8, 2021 Regular Meeting Minutes:

Motion: A motion to approve the September 8, 2021 regular session minutes was made by Trustee Lyle and seconded by Trustee Wilson. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye

- Fiscal Office Dearlove submitted her monthly Reports: August, September and October, 2021 Bank Reconciliation. October, 2021 Fund Status Report, Receipt and Payment Report, Fire Department Payroll Report and Revenue Status.
- She reported that GM Contracting overbilled by \$7,549.00 on work done at the park and will be refunding that amount back to the township. We will be charged interest of \$2,215.76 which will be billed to ODNR, interest allowance was in the signed contract.
- ADA Dock: A deposit of \$15,500.00 has been paid on the ADA dock for the park.
- Credit Card Compliance Review: Anna Cox submitted the compliance review information to the trustees for review. She stated that there were no changes or additions from the last review in April.
- Fiscal Officer Dearlove stated that they need to approve a resolution accepting the Amounts and Rates and submit a copy to the Perry County Auditor.

Motion: A motion for a “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, and that a certified copy of the resolution be forwarded to the Perry County Auditor, was made by Trustee Coleman and was seconded by Trustee Wilson. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye.

- 2022 Budget Approval: Fiscal Officer Dearlove said if the trustees have no issues after reviewing the 2022 Budget, it will need to be approved.

Motion: A motion was made by Trustee Coleman to Approve the 2022 Thorn Township Budget and was seconded by Trustee Lyle. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye.

- Custodian of Public Records Policy: Fiscal Officer Dearlove reported that the township 2019 & 2020 Audit is complete, just waiting for signoff from the State Auditor’s Office. The one thing they need to do is designate her as the custodian of the Public Records Policy, and she basically just needs to have something in writing, that she has signed stating that she is the custodian and that she has the policy and it is available at all times.

Motion: A motion was made by Trustee Wilson to designate Fiscal Officer Billie Dearlove as the Custodian of the Public Records Policy and was seconded by Trustee Lyle. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye.

- Increase appropriations: Fiscal Officer Dearlove stated that they need to increase appropriations for the Fire Department-Equipment-\$25,000.00 (twenty-five thousand dollars); Fire Department

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- Repairs & Maintenance -\$10,000.00 (ten thousand dollars); Professional Services-\$10,500.00 (ten thousand five hundred dollars); and Operating Supplies-\$10,000.00 (ten thousand dollars).

Motion: A motion was made by Trustee Coleman to increase the appropriations for the Fire Department-Equipment-\$25,000.00 (twenty-five thousand dollars); Fire Department Repairs & Maintenance-\$10,000.00 (ten thousand dollars); Fire Department Professional Services-\$10,500.00 (ten thousand five hundred dollars); and Fire Department Operating Supplies, \$10,000.00 (ten thousand dollars) and was seconded by Trustee Wilson. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye.

Trustee Reports:

Trustee Coleman:

- Reported that a drain was installed at Township Road 1071 & Township Road 1073 to alleviate the water issue that they were having in that area.
- He also reported that a drain culvert was installed in a drive way on Township Road 37 and they will have to bill the homeowner for the materials used.
- Attended the first meeting of the Buckeye Lake Regional Corporation Trails & Committee, this committee will meet on the third Tuesday of each month.
- Attended a meeting regarding the possible Bicycle/Walking Trail on Township Road 358.
- He was interviewed by Barrett Lawlis, reporter from the Lancaster Eagle Gazette, regarding economic development in the township and the park. Article just came out this past Monday in the Times Recorder.
- Attended a meeting with the Ohio Southeast Economical Development.
- Park Hours of operation: Trustee Coleman stated that they touched briefly at last meeting on what hours of the day the park will be open to the public. He stated that they need to be thinking about this for next meeting because he is in the process of getting the signage for the park.
- He reported that he applied for an extension for the Paddle Enhancement Grant, which would extend it until May 31, 2022.
- Reported that the mechanical dredging has been finished down in front of the park by ODNR, there is about three foot of water where the ADA dock will be and further out about six feet of water.
- Contractor is checking of wildflower seeding for the park to see what is best time to plant, in the fall or in the spring. He also removed some trash out of the drains.
- He reported that ODOT will be furnishing the directional sign and posts for the park and will install them at State Route 13 and Honey Creek Road, at no cost to the township. He said that he already has two signs one for the Capital Bill Grant and one for the Paddle Enhancement Grant that will need to be installed later.
- He reported that ODNR installed a ramp at the park for those that would like to use that instead of the dock. He said that ODNR also said that they will install the ADA dock for the township at no cost.
- Trustee Coleman gave congratulations to Trustee Richard Wilson and Trustee elect Richie Boring for their recent win in the election. He also thanked Trustee David Lyle for his years of outstanding service as trustee to the township.

Trustee Wilson:

- Reported that residents on Township Road 1174 questioned whether the road was a township road or not and how far it went back. He said that they went and did some measurements on the road. He said he talked with Kent Cannon and we need a resolution to increase the mileage on this road from 528 feet to 678.8 feet, and then Trustee Wilson will take this resolution down to Kent Cannon to have this mileage increased on the road and turned into the state.

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Motion: A motion was made by Trustee Wilson for a resolution to increase the road mileage on Township Road 1174 from 528 feet to 678.8 feet and was seconded by Trustee Lyle. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye.

- Reported that someone asked about having gravel put down on Township Road 1071 & 1073 where the new drain was just installed. Currently it is grass, which is what it was before; and a resident there keeps it mowed, and said that they have no problem continuing to mow it. A brief discussion was held and it was decided to leave it as is, with grass.
- He reported that Jason and Todd have been going around collecting brine and the salt water tanks are full.
- Stated that they need to purchase a pump and valve for the salt water tanks. The cost will be around \$500.00 (five hundred dollars) for the pump and \$500.00 (five hundred dollars) for the valve. Fiscal Officer Dearlove said to go ahead and get them purchased.

Trustee Lyle:

- Trustee Lyle stated that the sign for the park on Ridenour Road is finished and is in the garage, it looks very nice. He said that Harmon Wyeth made and donated this sign to the township, and suggested that they send a Thank You note out to him.
- Reported that he attended a meeting on September 13, 2021 with the Perry County Park Board, and also attended a meeting held in September for the possible Bicycle/Walk path on Township Road 358.

Zoning Inspectors Report:

- Zoning Inspector Ed Corns provided his monthly reports to the board.
- He reported that they have refiled for the PRD down at Honey Creek, and the Public Hearing on this will be November 29, 2021 at 6:30 P.M.
- He reported that the Zoning Commission is still working thru the zoning code and it should be coming to the trustees sometime in February or March of next year.
- He also said that he needs a new printer and would like to purchase one. Fiscal Officer Dearlove said for him to go ahead and purchase one.

Fire Department/EMS Report:

- Chief Weekly thanked all the residents of Thorn Township/Village of Thornville for the passage of the renewal of the levy.
- He stated that he had forwarded a copy of the 9-1-1 Contract with Licking County for dispatching to the trustees for their review. He asked that they move forward with this contract for dispatching, it would be for a period of 2 (two) years.
- He reported that he received resignations from Austin Von Dach and Kris Butterbaugh and another member, Rob Kosch has requested to go back to volunteer/paid per call status.

Motion: A motion was made by Trustee Coleman to approve the 9-1-1 Emergency Service Agreement Between The Board of Licking County Commissioners and Thorn Township, Perry County, Ohio to be effective January 1, 2022 until December 31, 2023 at a rate of \$15.00 per each run dispatched in Thorn Township service area by the Licking County Regional Communications Center and was seconded by Trustee Lyle. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye.

Public Comments:

- Lisa Sharp, LuAnn Cooperrider and Jenny LaRue presented information on possible grants available and information for the proposed Bicycle/Walk path on Township Road 358. Lisa Sharpe went over further information and the process for acquiring a grant.

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- Paul White asked about the cancellation of last month's meeting and what the cancellation process is for the township? Fiscal Officer Dearlove stated there really is not a process, we just need to post the cancellation notice as soon as possible. She stated that they did post the cancellation on the web page along with notice on the door.

Meeting Adjourned:

With no further business to discuss, a motion was made to adjourn the meeting at 6:25 P.M. by Trustee Coleman and seconded by Trustee Lyle. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye.

Billie Dearlove

David Lyle

Richard Wilson

Robert Coleman

All of the formal actions of Thorn Township concerning and relating to the adoption of resolutions and/ or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.